

## INTERCHAIN.ME PODCAST – GUEST PREPARATION GUIDE

A One-Pager to Help You Shine On Air

Thank you for agreeing to join us on **Interchain.me**, hosted by **Roberto Capodieci**. We're excited to feature your insights on emerging tech, decentralized systems, Al, and beyond. To make the most of your interview and ensure a smooth experience, please review the following guidelines.

# 1. Technical Setup

# • Choose the Right Gear

 Use a good quality USB microphone (or a reliable headset) for clear audio.

 If your episode includes video, proper lighting is key:

> Position a soft light in front of you (avoid overhead lights).

> Use consistent color temperature and avoid mixing different light sources.

 Ensure your camera is steady and positioned at eye level.

#### Location & Internet

 Record in a quiet, private space: close windows, silence phones, and limit background noise.

 Use wired internet if possible, or ensure strong Wi-Fi to avoid connection dropouts.

 Close unnecessary tabs/apps on your computer to free up memory and improve performance.

#### Use Recommended Browsers

 Google Chrome or Microsoft Edge work best with Riverside.fm (avoid Incognito mode).

 Grant access to your mic and camera when prompted.





# 2. Mental & Topic Preparation

## • Relax & Recharge

- Take a moment to de-stress before recording: a quick 5-minute meditation or deep breathing can help you focus.
- Have a glass of water ready to stay hydrated.

### Chat with the Host

 We'll arrange a short pre-show call or email exchange to align on key topics and episode flow. This is also your chance to share any must-mention updates or main talking points.

# • Rehearse Key Questions

- Think about how decentralization, blockchain, Al, retro, or emerging tech relate to your expertise.
- Rehearse Your Favorite Questions
  - Think of three great questions you would love to be asked, then rehearse your answers.
  - Share these questions with Roberto in advance. This helps guide the conversation and ensures we highlight what matters most to you.
- Keep answers concise to maintain an engaging back-and-forth.



#### 3. Before We Go Live

#### Fill Out Our Guest Form

 Provide background details, bios, and any relevant links. This helps us tailor the conversation and promote you effectively. <u>Link at the end of the document</u>.

## Sign the Guest Release Form

• We'll email you a release form to finalize. Please read, sign, and return it promptly. This ensures we can feature your episode without delays.

## Double-Check Your Setup

- Audio: Mic volume levels and connection, headset and no speakers;
- Video: Lighting and background (clutter-free and as professional as possible);
- Internet: Stable internet connection.



# 4. During the Interview

### Stay Engaged

- Look into the camera when speaking, and speak clearly into your mic.
- We will have a conversation, as if we were sitting together sharing knowledge.
- o Encourage a dialogue: ask the host questions, build on each other's points

## Provide Actionable Takeaways

- Offer 1–2 practical tips or "homework" listeners can apply immediately.
- Tie these tips back to your expertise, listeners love tangible next steps!

# 5. After the Recording

#### Keep the Tab Open

- If using Riverside.fm on a desktop, do not close your browser until the upload completes.
- On the Riverside mobile app, let the process finish before exiting.

#### Optional Video Testimonial

 We'd love a quick on-camera reflection about your guest experience: how it felt, what you enjoyed, and if you'd recommend being on Interchain.me. This can be casual and from the heart.

#### Stay Connected

 Once your episode is edited and ready, we'll send you the links to share with your network.

# 6. Important Links

- Download, Print, Sign, and Send Back
  - https://interchain.me/files/Guest Release Agreement.pdf
- Watch past Interchain Me episodes
  - https://www.youtube.com/@interchainme
- Stalk us online :)
  - Follow Interchain.Me on: X 🛅 🚯 🔘 🛗 😂 🗹 🍪

#### We Can't Wait to Have You On!

Your voice will help the Interchain.me audience dive deeper into the fascinating world of **technology**, **innovation**, **and life**. For any questions or last-minute adjustments, feel free to reach out to us at info@interchain.me.

